



**St. Joseph's Degree College,
Sunkesula Road, Kurnool.**



**Extension Activity
on**

**Voluntary Service during the Special Intensive Revision
(SIR) Program**

Course Coordinators:

P. Harikrishna Reddy

B. Manju Bhargavi

K. Chaitanya Lakshmi

Request Letter From Ward Administrative Secretary

Request letter

To

The Principal
St. Joseph's Degree College
Sunkesula Road, Kurnool – 518004

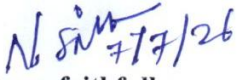
Subject: Request for Student Volunteers for the Special Intensive Revision (SIR) Programme.

Dear Sir/Madam,

We request your kind support in deputing student volunteers from your esteemed institution to assist in the **Special Intensive Revision (SIR) Programme** to be conducted from **10th to 24th July 2026**.

The volunteers will assist the Sachivalayam staff, Booth Level Officers (BLOs), and the public in filling and submitting SIR forms. Their support will contribute significantly to the smooth conduct of the programme while providing them with an opportunity to serve the community.

We shall be grateful for your cooperation and request you to nominate suitable student volunteers for this public service initiative.


Yours faithfully,
(Signature & Date)

**Ward Administrative Secretary
Mamathanagar Secretariat-21016103
Ward No. 40, Kurnool Municipal Corporation
KURNOOL.**

Request Letter to SJCQAC

To

The Coordinator,
SJCQAC,
St. Joseph's Degree College,
Kurnool.

Date: 08-July-2026

Sub: Seeking Permission to Depute Students for Voluntary Service during the Special Intensive Revision (SIR) Programme - Reg.

Respected Sir,

I request your kind permission to depute the students of the Department of Computer Science to render voluntary service during the **Special Intensive Revision (SIR) Programme** to be conducted from **10th July 2026 to 24th July 2026**.

During the programme, the students will assist the Sachivalayam staff, Booth Level Officers (BLOs), and members of the public in activities such as SIR form filling, record verification, and other related tasks as assigned. Their participation will provide an opportunity to develop civic responsibility, social commitment, communication skills, and a spirit of community service while supporting an important public initiative.

In view of the educational and social significance of the programme, I request you to kindly accord permission to depute the students for the above voluntary service activity.

Thanking you.

Yours faithfully,

Mrs. S. Latha Rani

HOD. Department of Computer Science,
St. Joseph's Degree College,
Kurnool.

Copy to:

1. Copy to Principal

CIRCULAR

09-07-2026,
Kurnool.

Students interested in volunteering for the **Special Intensive Revision (SIR) Programme** to be held from **10th to 24th July 2026** are invited to register their names with the Department of Computer Science.

The programme involves assisting Sachivalayam staff, Booth Level Officers (BLOs), and the public in SIR-related activities.

Interested students may register **on or before 09-07-2026**.

S Latha Rani

Head of the Department,
Department of Computer Science.

Appreciation Letter From Ward Administrative Secretary

Appreciation Letter

To

The Principal

St. Joseph's Degree College

Sunkesula Road, Kurnool – 518004

Sub: Appreciation for Voluntary Service Rendered during the Special Intensive Revision (SIR) Programme (10th –24th July 2026).

Dear Sir/Madam,

We convey our sincere appreciation to the students of your institution for their voluntary assistance during the Special Intensive Revision (SIR) Programme, held from 15th June 2026 onwards.

Their involvement in assisting the Sachivalayam staff, Booth Level Officers (BLOs), and the public with SIR form filling played a vital role in the successful implementation of the programme.

Their commitment, diligence, and sense of civic responsibility are highly commendable and reflect their willingness to contribute to an important public initiative.

Kindly convey our appreciation to the students for their valuable service. We wish them every success in their academic pursuits and future endeavours.

N. Sir 24/7/26

Yours sincerely,
(Signature & Date)

**Ward Administrative Secretary
Mamathanagar Secretariat-21016103
Ward No. 40, Kurnool Municipal Corporation
KURNOOL.**

GIST

As a part of the Extension Activity of the Computer Science Department, St. Joseph's Degree College deputed nine students to actively participate in the Special Intensive Revision (SIR) Programme conducted from 10th to 24th July 2026 at Good Shepherd School, Balaji Nagar, and 103 Sachivalayam, Mamatha Nagar. The students volunteered by assisting Sachivalayam staff, Booth Level Officers (BLOs), and the public in activities such as SIR form filling and providing voter-related support. Their dedicated service was appreciated by the Mandal Revenue Officer (MRO) for their commitment and valuable contribution to the successful implementation of the programme.

OBJECTIVE:

- To encourage students to actively participate in community service and civic engagement.
- To support the Special Intensive Revision (SIR) Programme by assisting government officials and the public.
- To enhance students' communication, teamwork, and social responsibility through field-based volunteering.

OUTCOME:

- Students gained practical experience in public service and community interaction.
- Enhanced civic awareness, leadership, communication, and problem-solving skills.
- Strengthened the spirit of volunteerism and social commitment among students.
- The students' dedicated service was recognized and appreciated by the MRO, motivating them to continue contributing to community welfare.

Student Volunteers: 09

III BCOM	III B.Sc (CS)
Shaik Hussain Miya	Shaik Abdul Azeez
Shaik Saleem Basha	Ganjikunta Harshavardhan
Krrish Kumar Singh	K Lokeswar Reddy
Kumarkar Maneesh	G Maheswara Reddy
D Pavan Kumar	

ATTENDANCE LINK: [View](#)

CERTIFICATES LINK: [View](#)

GALLERY

